

Attica Group: Duty Travel

Attica have drawn attention to the continuing problems that occur for duty and accompanied journeys as a result of non-compliance with, or lack of awareness of, the rules published in 2004. This is a reminder of the current procedures to be followed for **Duty and Accompanied** journeys on Attica ships under the auspices of UIC leaflet 'J'. Please follow these guidelines to avoid difficulties when travelling.

1. Application Form

To request a free ticket for duty travel and accompanying journeys, you must complete an ATTICA FIP RESERVATION REQUEST FORM (RSTL 90030) then email it to helpdesk@attica-group.com.

The reason for the duty journey should be explained in full in the 'Remarks' box (ie not just the word "duty").

In order to obtain the necessary free ticket and boarding pass you will be asked for proof of identity (FIP card/passport) at the check-in desk. Port taxes must be paid at this point.

The type of free ticket to which you may be entitled is dependant on your supporting FIP documentation.

2. Duty Travel supported by an FIP card

Free travel in dormitory, aircraft-type seating, or deck accommodation only.

3. Duty Travel supported by an International Free Passes

- Holders of personal International Free Passes (and accompanying family members, provided they are entitled to receive FIP travel facilities):
 - Free travel in an outside cabin.
- Holders of Bearer (transferable) International Free Passes, which are issued to senior officials for duty purposes only (and any accompanying family members travelling under the auspices of UIC leaflet 'J'):
 - Free travel in an inside cabin.

4. International Free Coupons

International Free Coupons (or their electronic equivalents) issued by any FIP member, do not entitle holders to travel free on Attica Group ships, even if the coupon is marked with the four-language stamp 'Duty Journey'. You must also carry a free ticket, obtained by application form indicated above.